



# RISK ASSESSMENT & MANAGEMENT SYSTEMS

<b>Activity</b>	<b>Rafting &amp; Canoeing</b>		
<b>Date</b>	<b>01/07/2021</b>		
<b>Locations</b>	<b>Site: All rivers – see LOMS for particular risks/hazards associated with specific rivers Ensure all Emergency Contact information is recorded in the LOMs</b>		
<b>Authorisation</b>	<b>Program Manager:</b>	<b>Risk Safety Manager: Margot Hurrell</b>	<b>7/7/2021</b>
<b>FINAL DECISION AND COMMENTS:</b> (to be assessed by the Group Leader in communication with the Program Coordinator/Program Manager). Including when the activity must <u>not</u> be run. <b>Activity not approved for use.</b>			

<b>Hazard</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk rating</b>	<b>Controls</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk Rating</b>
Staff inexperience or poor judgement	5	C	H	An Outward Bound Australia (OBA) Group Leader (GL) manages the activity using their knowledge, experience and training combined with a strict framework for working within the Standard Operating Procedures (SOP) and Guidelines of the Operations Manual.  Specifically, from the SOP/ Group Leader Handbook: <ul style="list-style-type: none"> <li>- Duty of Care</li> <li>- Hazardous Tree Assessment</li> <li>- Weather</li> <li>- Supervision Ratio Table</li> <li>- Behaviour Management</li> <li>- Child Protection</li> <li>- Course set up</li> <li>- General</li> <li>- Water Activities - Rafting/Canoeing: General, River Management, Rescue, Guidelines,</li> </ul>	2	A	L
Damaged and/or failure of equipment, including repair and safety equipment	5	C	H		2	A	L
Unstable trees and/or tree branches at site	5	C	H		1	A	L
Exposure to weather and changing weather conditions adverse to paddling (e.g. high winds, thunderstorm)	5	C	H		2	A	L
Snakes, Spiders can be encountered during activity in warmer months	5	C	H		2	A	L
Inadequate supervision	5	C	H		2	A	L
Incorrect or insufficient activity equipment	5	C	H		2	A	L



Unsecure stash site for gear & equipment	3	C	M	<p>Teaching Points, Safety Equipment, Emergency procedures, Effective communications strategies, boat safety, portaging, lining</p> <p>Other relevant policies to the activity:</p> <ul style="list-style-type: none"> <li>- Manual Handling Policy</li> <li>- Gear Maintenance &amp; Replacement policy</li> <li>- Roles and Responsibilities of Accompanying Adults</li> </ul> <p>Additional oversight for activities is provided through the PC/PM in the approval and running of programs depending upon additional factors which will include:</p> <ul style="list-style-type: none"> <li>• Screening of Participants</li> <li>• Gear &amp; Equipment Lists</li> <li>• Weather conditions (severe or other)</li> <li>• Fire Danger ratings</li> <li>• Activity Files</li> </ul> <p>All GLs to conduct a field risk assessment prior to starting the activity as per the Operations Manual.</p> <p><b>Activities protocol</b> Procedures for cancellation: notify the PC of any changes to the activity, sites or conditions of activity/participants/site.</p> <p><b>Yes or No go activity?</b></p>	2	A	L
Unclear or inadequate briefing and/or skills session	3	C	M		2	A	L
Interaction with members of the public on the water including other crafts	3	C	M		1	A	L
Loading/unloading and carrying heavy equipment	3	C	M		1	A	L
Low water level and exposed rocks	3	C	M		1	A	L
High water level and/or flood water including strainers, fast moving water, undercurrent, debris and log jams	5	C	H		2	B	L
Quick change in water levels directly affecting rapids classification	3	A	L		1	A	L
Moving water features e.g. strainers, stoppers, eddies, waves, log jams	5	C	H		2	A	L
Collision with another boat and/or obstacle	4	C	H		2	A	L
Close proximity to private land on the river banks (No Go Zone)	4	C	H		1	A	L
Limited vehicle access to the river	4	C	H		2	B	L
Rapids classification and non-participant led rapids	5	C	H		2	A	L

**EMERGENCY RISK MANAGEMENT STRATEGIES**

**COMMUNICATION**

**RADIO COMMUNICATION TO BASECAMP:**

Y  N

**Radio Channel:**

50 OBA Repeater

**MOBILE PHONE COMMUNICATION:**

Y  N

*\*pending site of activity\** Mobile service is expanding on the circuit.  
All high points get reliable mobile phone coverage on Telstra network

**OTHER COMMUNICATION**

InReach GPS tracker and 2 way messages or SPOT - GPS tracker only

**EMERGENCY**

**PH: 000**

