



# RISK ASSESSMENT & MANAGEMENT SYSTEMS

<b>Activity</b>	<b>Mountain Biking</b>	
<b>Date</b>	<b>07/07/2021</b>	
<b>Locations</b>	Site: Currently run at National Base, Tharwa only. See LOMS for particular risks/hazards associated with specific sites Ensure all Emergency Contact information is recorded in the LOMs	
<b>Authorisation</b>	Program Manager:	Risk Safety Mngr: M.Hurrell
<b>FINAL DECISION AND COMMENTS:</b> (to be assessed by the Group Leader in communication with the Program Coordinator/Program Manager). Including when the activity must <u>not</u> be run. Activity <del>not</del> approved for use.		

Hazard	Consequence	Likelihood	Risk rating	Controls	Consequence	Likelihood	Risk Rating
Staff inexperience or poor judgement	4	C	M	An Outward Bound Australia (OBA) Group Leader (GL) manages the activity using their knowledge, experience and training (in outdoor activities as well as first aid) combined with a strict framework for working within the Standard Operating Procedures (SOP) and Guidelines of the Operations Manual. Ensure all gear is fitted prior to the sessions Specifically, from the SOP/ Group Leader Handbook: <ul style="list-style-type: none"> <li>- Duty of Care</li> <li>- Weather</li> <li>- Supervision Ratio Table</li> <li>- Behaviour Management</li> <li>- Mountain Biking (on road and off road) specific SOP and briefings as well as Teaching Points</li> <li>- Child Protection</li> <li>- Course set up</li> <li>- General</li> </ul>	2	A	L
Damaged and/or failure of equipment including safety equipment	4	C	M		3	A	L
Incorrectly fitted equipment	3	C	M		3	A	L
Insufficient activity equipment	2	C	L		2	B	L
Unclear or inadequate briefing and/or skills session	4	C	M		2	B	L
Unsuitable terrain	4	C	M		2	A	L
Inadequate supervision	4	C	M		3	A	L
Low level of participant competency – Risk of Falling	4	C	M		2	A	L



Participant behaviour – not following directions	3	C	M	<p>Other relevant policies/procedures relevant to the activity:</p> <ul style="list-style-type: none"> <li>- Manual Handling Procedure</li> <li>- Gear Maintenance &amp; Replacement policy</li> <li>- Roles and Responsibilities of Accompanying Adults</li> <li>- First Aid Handbook</li> </ul> <p>Additional oversight for activities is provided through the PC/PM in the approval and running of programs depending upon additional factors which will include:</p> <ul style="list-style-type: none"> <li>• Screening of Participants</li> <li>• Weather conditions (severe or other)</li> <li>• Fire Danger ratings</li> <li>• Road conditions</li> <li>• Ensuring all MTB gear (bikes, helmets etc) ifs pre-checked prior to use and maintenance is current)</li> </ul> <p>All GLs to conduct a field risk assessment prior to starting the activity as per the Operations Manual.</p> <p><b>Activities protocol</b> Procedures for cancellation: notify the PC of any changes to the activity, sites or conditions of activity/participants/site. <b>Yes or No go activity?</b></p>	2	A	L
Interaction with members of the public	3	C	M		2	A	L
Proximity to public road	4	C	M		3	A	L
Exposure to weather and changing weather conditions	4	C	M		3	A	L
Snakes, Spiders can be encountered in warmers months	4	C	M		3	C	M

**EMERGENCY RISK MANAGEMENT STRATEGIES**

<b>COMMUNICATION</b>	
<b>RADIO COMMUNICATION TO BASECAMP:</b> Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<b>Radio Channel:</b> 50 OBA Repeater
<b>MOBILE PHONE COMMUNICATION:</b> Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<i>*pending site of activity*</i> Mobile service is expanding on the circuit. All high points get reliable mobile phone coverage on Telstra network
<b>OTHER COMMUNICATION</b>	InReach GPS tracker and 2 way messages or SPOT - GPS tracker only
<b>CONTACT INFORMATION</b>	
<b>EMERGENCY</b>	<b>PH: 000</b>