



RISK ASSESSMENT & MANAGEMENT SYSTEMS

Activity	Expedition		
Date	01/07/2021		
Locations	Site: All sites – see LOMS for particular risks/hazards associated with specific sites Ensure all Emergency Contact information is recorded in the LOMs		
Authorisation	PM:	Risk Safety Mngr:	Margot Hurrell 7/7/2021
FINAL DECISION AND COMMENTS: (to be assessed by the Group Leader in communication with the Program Coordinator/Program Manager). Including when the activity must <u>not</u> be run. Activity not approved for use.			

Hazard				Controls			
	Consequence	Likelihood	Risk rating		Consequence	Likelihood	Risk Rating
Staff inexperience or poor judgement	4	C	M	An Outward Bound Australia (OBA) Group Leader (GL) manages the activity using their knowledge, experience and training combined with a strict framework for working within the Standard Operating Procedures (SOP) and Guidelines of the Operations Manual. Specifically, from the SOP/ Group Leader Handbook: <ul style="list-style-type: none"> - Duty of Care - General - Hazardous Tree Assessment - Weather - Supervision Ratio Table - Behaviour Management - Child Protection - Course set up - Expedition (includes pack weight allowances) 	2	A	L
Damaged and/or failure of equipment including safety equipment	4	C	M		2	A	L
Inadequate supervision	4	C	M		3	A	L
Incorrect or insufficient equipment	3	C	M		2	B	L
Manual Handling issues e.g. carrying heavy equipment	3	E	H		2	C	L
Uneven terrain	4	C	M		2	A	L
Unclear or inadequate briefings	3	C	M		3	A	L
Lost participant	4	C	M		3	B	M
Exposure to both extremes (heat and	4	D	H		2	B	L



cold)				<p>Other relevant policies/procedures relevant to the activity:</p> <ul style="list-style-type: none"> - Manual Handling Procedure - Gear Maintenance & Replacement policy - Roles and Responsibilities of Accompanying Adults <p>Additional oversight for activities is provided through the PC/PM in the approval and running of programs depending upon additional factors which will include:</p> <ul style="list-style-type: none"> • Screening of Participants • Weather conditions (severe or other) • Fire Danger ratings • Activity Files <p>All GLs to conduct a field risk assessment prior to starting the activity as per the Ops Manual.</p> <p>Activities protocol Procedures for cancellation: notify the PC of any changes to the activity, sites or conditions of activity/participants/site.</p> <p>Yes or No go activity?</p>			
Weather incidents e.g. lightning and high wind	4	D	H		2	B	L
Interaction with members of the public	3	C	M		2	A	L
Proximity to flowing water e.g. Snowy River	4	C	M		3	A	L
Proximity to public road	4	C	M		3	A	L
Exposure to weather and changing weather conditions	4	C	M		3	A	L
Snakes, Spiders, Ants, bees can be encountered in warmers months	4	C	M		3	C	M

EMERGENCY RISK MANAGEMENT STRATEGIES

COMMUNICATION	
RADIO COMMUNICATION TO BASECAMP: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Radio Channel: 50 OBA Repeater
MOBILE PHONE COMMUNICATION: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	<i>*pending site of activity*</i> Mobile service is expanding on the circuit. All high points get reliable mobile phone coverage on Telstra network
OTHER COMMUNICATION	InReach GPS tracker and 2 way messages or SPOT - GPS tracker only
EMERGENCY	PH: 000