



# RISK ASSESSMENT & MANAGEMENT SYSTEMS

<b>Activity</b>	<b>Campsites / Camping</b>	
<b>Date</b>	<b>01/07/2021</b>	
<b>Locations</b>	<b>Site: All sites – see LOMS for particular risks/hazards associated with specific sites Ensure all Emergency Contact information is recorded in the LOMs</b>	
<b>Authorisation</b>	<b>Program Manager:</b>	<b>Risk Safety Mngr: M.Hurrell</b>
<b>FINAL DECISION AND COMMENTS:</b> (to be assessed by the Group Leader in communication with the Program Coordinator/Program Manager). Including when the activity must <u>not</u> be run. Activity <del>not</del> approved for use.		

<b>Hazard</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk rating</b>	<b>Controls</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Risk Rating</b>
Staff inexperience or poor judgement	4	C	M	An Outward Bound Australia (OBA) Group Leader (GL) manages the activity using their knowledge, experience and training combined with a strict framework for working within the Standard Operating Procedures (SOP) and Guidelines of the Operations Manual.  Specifically, from the SOP/ Group Leader Handbook: <ul style="list-style-type: none"> <li>- Duty of Care</li> <li>- Hazardous Tree Assessment</li> <li>- Weather</li> <li>- Supervision Ratio Table</li> <li>- Behaviour Management</li> <li>- Child Protection</li> <li>- Course set up</li> <li>- General</li> </ul>	2	A	L
Damaged and/or failure of equipment	4	C	M		2	A	L
Unstable trees and/or tree branches at site	5	C	H		4	A	M
Unsuitable terrain	4	C	M		2	A	L
Inadequate supervision	4	C	M		3	A	L
Unsuitable campsite and/or campfire location	4	C	M		2	A	L
Insecure stash site for equipment & food	3	C	M		2	A	L



Unclear or inadequate briefings	3	C	M	<ul style="list-style-type: none"> <li>- Expedition</li> </ul> <p>Other relevant policies/procedures relevant to the activity:</p> <ul style="list-style-type: none"> <li>- Manual Handling Procedure</li> <li>- Gear Maintenance &amp; Replacement policy</li> <li>- Roles and Responsibilities of Accompanying Adults</li> </ul> <p>Additional oversight for activities is provided through the PC/PM in the approval and running of programs depending upon additional factors which will include:</p> <ul style="list-style-type: none"> <li>• Screening of Participants</li> <li>• Weather conditions (severe or other)</li> <li>• Fire Danger ratings</li> </ul> <p>All GLs to conduct a field risk assessment prior to starting the activity as per the Operations Manual.</p> <p><b>Activities protocol</b> Procedures for cancellation: notify the PC of any changes to the activity, sites or conditions of activity/participants/site.</p> <p style="background-color: yellow;">Yes or No go activity?</p>	3	A	L
Interaction with members of the public	3	C	M		2	A	L
Proximity to flowing water e.g. Snowy River	4	C	M		3	A	L
Proximity to public road	4	C	M		3	A	L
Exposure to weather and changing weather conditions	4	C	M		3	A	L
Snakes, Spiders can be encountered in warmer months	4	C	M		3	C	M

**EMERGENCY RISK MANAGEMENT STRATEGIES**

**COMMUNICATION**

**RADIO COMMUNICATION TO BASECAMP:**

Y  N

**Radio Channel:**

50 OBA Repeater

**MOBILE PHONE COMMUNICATION:**

Y  N

*\*pending site of activity\** Mobile service is expanding on the circuit.  
All high points get reliable mobile phone coverage on Telstra network

**OTHER COMMUNICATION**

InReach GPS tracker and 2 way messages or SPOT - GPS tracker only

**CONTACT INFORMATION**

**EMERGENCY**

**PH: 000**